



**Norwood Public School
Norwood, Colorado**

Deadline: Open Until Filled Start Date: As Soon As Possible

Education Paraprofessional

½ time position (20 hours) with potential to become full time if interest exists.

POSITION SUMMARY

Norwood Public Schools is seeking a dynamic candidate with an innate desire to support student learning as an education paraprofessional. This person will be responsible for assisting with the instructional and educational needs in a variety of functions and settings which could include either classroom or one-on-one settings.

RESPONSIBILITIES:

- Providing instructional assistance to students who are identified as needing additional and differential help.
- Aiding in providing academic and behavioral support to students.
- Student supervision duties
- Collaborates and consults with the classroom teacher, special education teacher and specialists in instructional activities in accordance with IEP goals.
- Assists with instruction in the classroom, one on one and small groups.
- Maintains and monitors the daily activities of the student and provides a variety of assistance when needed.
- May assist with the preparation of instructional and resource materials.
- Maintains some student records pertaining to behavior and progress, including confidential reports and information and reports.
- Participates in team meetings.
- Interacts and communicates appropriately with parents and other staff.

WHAT YOU GET:

- Dynamic students and staff ~ Incredible education resources ~ Community support ~ Incredible location and outdoor resources
- Starting pay rate: \$14.22-\$15.06 per hour

QUALIFICATIONS:

- High School Diploma or GED
- Basic computer skills and experience working with children preferred
- Must pass general background check (BCI/FBI)

APPLICATION PROCEDURE:

- Classified Application- available in school office or online at www.norwoodk12.org under jobs.
- Letter of interest explaining why the position interests you and why you believe we should be interested in you
- Up-to-date resume with references

**Send to: Mrs. Susan Epright, Business Manager
PO Box 448, Norwood, CO 81423 - Tel. 970-327-4336 x 203**

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All buildings/grounds in District R2-Jt are tobacco free