



**MINUTES  
BOARD OF EDUCATION**

**September 17, 2019**

**I. CALL TO ORDER**

The regular meeting was called to order at 7:00 p.m. by school board president Mr. Morlang. Mr. Ordean was absent.

**A. Pledge of Allegiance**

The pledge of allegiance was said.

**B. Request for Additional Items**

Ms. Barkemeyer made a motion to add under Old Business: Transportation for High School Basketball. Seconded by Ms. McCluer. Roll call vote: “aye’s” 4, “no’s” 0. Motion Carried.

Ms. Barkemeyer made a motion to add under New Business: Information from Mike Nelson, Financial Auditor for the Board. Seconded by Ms. McCluer. Roll call vote: “aye’s” 4, “no’s” 0. Motion Carried.

**II. OPPORTUNITY FOR CITIZENS TO ADDRESS THE BOARD - None**

**III. COMMUNITY REPORTS - None**

**IV. STUDENT REPORTS - None**

**V. STAFF REPORTS - None**

**VI. PRINCIPAL REPORT – See attached**

## **VII. CELEBRATIONS**

Mrs. Teri Williams, school nurse received to FREE epipens for the school.  
The first new water station has been installed in the elementary, students love it.  
Mrs. Rasmussen and Ms. Gipner are working on a grant for the playground  
Ms. Gipner read two very positive emails from officials and athletic directors thanking Shelby Thomas on our hospitality and how our student athletes are respectful with very good sportsmanship.  
The Middle School Volleyball team is currently undefeated.

## **VIII. APPROVE CONSENT ITEMS**

- A.** Approval of June 5, 2019, July 17, & 23, 2019 and August 20, 2019 Minutes
- B.** Approve August General Fund Bill
- C.** Approval to add an electrical breaker box at football field
- D.** Approval of 2019-2020 Bus Routes

## **IX. ACTION ITEMS**

- A. Approval of June 5, 2019, July 17, 2019, July 23, 2019 and August 20, 2019 Minutes**

Ms. Barkemeyer made a motion to approve the minutes with corrections on June 5, 2019 and August 20, 2019. Corrections were discussed. Seconded by Ms. McCluer. Roll call vote: “aye’s” 4, “no’s” 0. Motion Carried.

- B. Approval of August General Fund Bills**

Ms. Barkemeyer made a motion to approve the August 2019 general fund bills. Seconded by Mr. Sanchez. Roll call vote: “aye’s” 4, “no’s” 0. Motion Carried.

- C. Approval to add an electrical box at football field.**

Ms. McCluer made a motion to approve installation of electrical box at Football Field. Mrs. Nickell explained this addition will help with the demand charge. Seconded by Mr. Sanchez. Roll call vote: “aye’s” 4, “no’s” 0. Motion Carried.

- D. Approval of 2019-2020 Bus Routes**

Ms. Barkemeyer made a motion to approve the 2019-2020 Bus Routes as presented. Seconded by Mr. Sanchez. Roll call vote: “aye’s” 4, “no’s” 0. Motion Carried.

## **X. MISCELLANEOUS REPORTS**

**A. DAAC** - Ms. Kolbet stated they discussed school board elections and have set October 22, 2019 at 7:00 for a school board candidate forum in the APR. Mrs. Nickell requested the DAAC look at the Best Grant Building Audit Assessment.

**B. UNBOCES** – None

**C. WSCF** – None

**D. PTA** – None

**E. OTHER BOARD REPORTS** – None

**F. MAINTENANCE REPORT** – Frank Golaszewski, head maintenance informed the board of several areas of major concern with our old building and how to best maintain the building.

**G. TRANSPORTATION REPORT** – Ernie Williams, Mechanic, reported on all the buses and the mileage we report every year. Ernie suggested we make a five year plan to purchase vehicles. He also thanked Gwen Lane for all her hard work and organization of the transportation department.

## **XI. NEW BUSINESS**

### **Email from Mike Nelson, Auditor**

Ms. Barkemeyer informed the board of an email she had received from Mike Nelson, the Financial Auditor. She will forward the email to each board member.

### **Date for Joint Meeting with West End School Board**

Three dates: September 23, October 9 and October 10 were selected. Mrs. Nickell will contact Mr. Wytulka to coordinate a date.

## **XII. OLD BUSINESS**

### **Inside Out**

Discussion was held on how we are going to transport the basketball teams to and from Nucla for both middle school and high school athletes.

## **XIII. ADMINISTRATION REPORTS**

**A. Superintendent Report – In Board Packet-See Attached.**

## **XIV. EXECUTIVE SESSION - None**

**XV. ADDITIONAL ACTION ITEMS - None**

**XVI. ADJOURNMENT**

Ms. Barkemeyer made a motion to adjourn the meeting at 9:15 p.m. Seconded by Ms. McCluer. Roll call vote: “aye’s” 4, “no’s” 0. Motion carried.

Respectfully submitted,  
Susan Epright

**Norwood Public Schools Board of Education**  
**Principals Report**  
**9-17-19**

**Respectfully Submitted by Perri Gipner and Sara Rasmussen**

**Behavior**

The **PBIS (Positive Behavior Interventions and Supports)** team will hold its first meeting on September 18th. During this meeting the team will analyze districtwide perception data about the implementation of PBIS and include an overview of the goals of the PBIS team for this school.

The updated **Dress Code** was approved by Bette Nickell and presented to staff on the September SSaCC day. Perri Gipner met with student council and reviewed a sample policy that removes gender biased language. A copy of the updated dress code is attached.

**Data Report:** Attached

**Communication**

**Infinite Campus** - Ken is nearly finished entering the enrollment data that drives the state reporting. He should be ready early next week for Sue to do a test run.

The **MTSS (Multi-Tiered Systems of Support)** held its first meeting on September 10th. The team's focus this year is Family, School, and Community Partnering. The team will participate in a book study to learn effective methods for developing strong relationships with all stakeholders. The team will also monitor and support the PBIS team in the application of the personnel development plan as well as develop and support the existing personnel development plan for the learning targets initiative along with developing a communication plan to share information with our stakeholders on the PBIS and learning targets initiative, Accredited with Distinction classification, and SSaCC Fridays.

**Personnel Development**

**Early Literacy Grant (ELG):** The teachers met with our coach to go over fall benchmarks. The results were what we were hoping for (DIBELS data is attached in our data report). It was amazing to watch the teachers come to the table with a preliminary plan already in place. Teachers are learning to analyze data and determine what kids need to fill gaps in preparation of the grant coming to an end at the end of this year. This year's focus will be the sustainability our efforts in the grant so far.

**Jessica Johnson** has started the 18 Pyramid Plus trainings. She has completed the first 3 and will meet once a month until February.

**PBIS Coaching Series** was attended by the PBIS Co-Leads, Andrya Brantingham and

Shannon Dean, as well as Perri Gipner and Sara Rasmussen. This is a three year training commitment to support the PBIS initiative within our district. The PBIS team will also be attending trainings throughout the year.

#### Time

**SWIS (School Wide Information System):** Our new teachers received training on how to enter behavior data at our SSaCC day on Sep. 13th.

**SSaCC (Safe, Supportive and Collaborative Culture):** Teachers were given time on Sept. 13th to collaborate with their peers and to create their learning targets for the week.

#### Four-Day School Week

**Data Report:** Attached

**Music/Drama in the Elementary:** We will be bringing music and drama to our elementary students. Leah Heidenreich from the Sheridan Opera House will be working with our K-1 students every other Wednesday and our 2-5 students every Wednesday. She will be working with them to have a winter and spring concert.

#### Other Important Information & Celebrations

**Homecoming** is this week. Please join us for festivities and games! Attached is a schedule.

**Teri Williams** has secured free epipens from [epipens4schools.com](http://epipens4schools.com). A set for the elementary and a set for the high school. Medication administration training will be scheduled for the identified staff members. It will be 30 mins in length with a competency test at the end of the course.

**Water Bottle** Station has been installed in the elementary and another will be installed in the high school soon.

The Fall **Rock and Roll Academy** Concert will be on October 10th. We will have 11 bands playing from grades 6-12.

**Playground Grant:** This work will bring Fischer Project Management & Consulting Services Inc / FPM Grants (FPM) and Summit Recreation together with Norwood School for the purpose of completing a grant-funded project for a playground at Norwood School. Primary purpose for engagement is to support all aspects of the project including: project funding strategy, project management, community engagement, design, and construction. FPM and Summit Recreation will work alongside Norwood School until all opportunities for funding have been exhausted. If the grant is approved, the work will begin next summer.

Following is a message Shelby received from our head referee last Friday from our football game:

## SUPERINTENDENT'S REPORT

September 15, 2019

Good news. Our new procedure for picking up and dropping students at school appears to be successful. Everyone's been very cooperative and students are much safer.

Paul Hoda from San Miguel Power visited us and looked at our lighting in the elementary classrooms. The rooms are simply too bright with all the lights on and we discovered that we have 5000 watt bulbs. Frank is in the process of removing bulbs to try to get the lighting correct. Hopefully, we may have a lower electric bill as a result.

I have lost my mowing job to Sage Morlang who will do it for community service hours. When she has all her hours I would like to pay her minimum wage to continue. Is the board agreeable?

We will send our Middle School boys and girls basketball kids to Nucla to play this year as our numbers were low. Hopefully next year we can have enough to have our own team.

We have a very nice gentleman coming from Montrose once a week to line our football field free of charge. When asked why he would that he stated that he couldn't refuse since they even had this old lady mowing the field.

I have lost my mowing job to Sage Morlang who will do it for community service hours. When she has completed her hours I would like to hire her at minimum wage to continue. Is the Board agreeable?