

## Norwood Public Schools R2-JT Behavior Matrix Guidelines for Students, Staff and Parents

Setting	Respect	Responsibility	Readiness
<b>Campus Guidelines</b>	<ul style="list-style-type: none"> <li>• Be courteous to all.</li> <li>• Respect others' choices.</li> <li>• Listen to others.</li> <li>• Use appropriate language.</li> <li>• Keep body and belongings to self.</li> </ul>	<ul style="list-style-type: none"> <li>• Use public property appropriately.</li> <li>• Follow school codes of conduct.</li> </ul>	<ul style="list-style-type: none"> <li>• Be on time.</li> <li>• Have all materials necessary to learn.</li> </ul>
<b>Playground</b>	<ul style="list-style-type: none"> <li>• Be safe at all times.</li> <li>• Use only kind words.</li> <li>• Practice teamwork and inclusion.</li> </ul>	<ul style="list-style-type: none"> <li>• Follow teachers' directions. .</li> <li>• Take care of your stuff and playground equipment.</li> </ul>	<ul style="list-style-type: none"> <li>• Be prepared with outdoor gear and clothing.</li> <li>• Line up quickly and quietly</li> </ul>
<b>Assemblies, Athletic and Community Events</b>	<ul style="list-style-type: none"> <li>• Listen when others speak and perform.</li> <li>• Display good sportsmanship as a participant and audience.</li> <li>• Cheer for your team, not against the opposing team.</li> </ul>	<ul style="list-style-type: none"> <li>• Honor your commitments.</li> <li>• Be where you are supposed to be.</li> <li>• Leave bleachers, hallways, and other areas clean.</li> </ul>	<ul style="list-style-type: none"> <li>• Remain in your own space.</li> <li>• Have all necessary equipment and clothing.</li> </ul>
<b>Classroom</b>	<ul style="list-style-type: none"> <li>• Use appropriate language and inside voices.</li> <li>• Give respect to get respect.</li> <li>• Use respectful and engaging body language (SLANT*).</li> <li>• Talk only at the appropriate time.</li> <li>• Be supportive of peers.</li> </ul>	<ul style="list-style-type: none"> <li>• Always do your best.</li> <li>• Turn in work complete and on time.</li> <li>• Quickly find out what you need to make up when absent.</li> <li>• Be a self advocate – speak up when you “don’t get it”.</li> </ul>	<ul style="list-style-type: none"> <li>• Keep distractions to a minimum.</li> <li>• Be on time.</li> <li>• Have all materials necessary to learn.</li> <li>• Keep personal and desk space clean.</li> </ul>
<b>Hallways</b>	<ul style="list-style-type: none"> <li>• Stow personal belongings in lockers (middle and high school).</li> <li>• Walk in a straight quiet line (elementary).</li> <li>• Keep hallways clear of property and bodies.</li> </ul>	<ul style="list-style-type: none"> <li>• Keep hallways free of litter.</li> <li>• Obtain teacher permission to be in the hallways.</li> <li>• Keep lockers locked and report problems immediately.</li> </ul>	<ul style="list-style-type: none"> <li>• Quickly attend to locker needs and go quickly to class (middle and high school).</li> </ul>
<b>Bus/ Bus Line</b>	<ul style="list-style-type: none"> <li>• Listen to driver and other adults.</li> <li>• Use inside voice.</li> <li>• Keep body and belongings to self.</li> <li>• Remain seated.</li> </ul>	<ul style="list-style-type: none"> <li>• Keep bus clear of food, drink, and trash.</li> <li>• Keep bodies and belongings in your seat.</li> <li>• Be a positive role model.</li> </ul>	<ul style="list-style-type: none"> <li>• Be on time to the bus.</li> <li>• Check for all belongings before getting on or off the bus.</li> </ul>
<b>Bathroom/Locker Room</b>	<ul style="list-style-type: none"> <li>• Honor others' privacy.</li> <li>• One person in a stall at a time.</li> <li>• Keep body and belongings to self.</li> </ul>	<ul style="list-style-type: none"> <li>• Clean up after yourself.</li> <li>• Flush and wash hands.</li> <li>• Keep personal belongings organized.</li> </ul>	<ul style="list-style-type: none"> <li>• Use time wisely.</li> <li>• Return to seat or activity quickly and directly without disturbing others.</li> </ul>

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<b>Cafeteria</b>	<ul style="list-style-type: none"> <li>• Walk to cafeteria.</li> <li>• Wait patiently in line.</li> <li>• Ask politely for food requests.</li> <li>• Remain seated until you have permission to leave.</li> <li>• Use inside voices.</li> </ul>	<ul style="list-style-type: none"> <li>• Check with lunch clerk / Ms. Sheila before going to your seat.</li> <li>• Clear tray and tables.</li> <li>• Sit in designated areas.</li> <li>• Take only what you will eat.</li> </ul>	<ul style="list-style-type: none"> <li>• Before leaving, gather all personal belongings.</li> </ul>
<b>Computer Labs</b>	<ul style="list-style-type: none"> <li>• Make good choices regarding use of computers.</li> <li>• Treat computers and equipment with respect.</li> <li>• Keep labs free of food and drink.</li> </ul>	<ul style="list-style-type: none"> <li>• Use computers in a responsible manner.</li> <li>• Follow school Internet agreement.</li> <li>• Push in chairs after use.</li> <li>• Keep passwords private.</li> </ul>	<ul style="list-style-type: none"> <li>• Log on and log off in a timely manner.</li> <li>• Remember your passwords.</li> </ul>
<b>Library</b>	<ul style="list-style-type: none"> <li>• Use inside voice.</li> <li>• Find materials quickly.</li> <li>• Respect all materials.</li> </ul>	<ul style="list-style-type: none"> <li>• Check out books in the correct manner.</li> <li>• Ask for help when needed.</li> </ul>	<ul style="list-style-type: none"> <li>• Return or renew library materials on time.</li> </ul>
<b>After School</b>	<ul style="list-style-type: none"> <li>• Report to and remain at designated area in a timely fashion.</li> </ul>	<ul style="list-style-type: none"> <li>• Follow all traffic safety rules.</li> </ul>	<ul style="list-style-type: none"> <li>• Plan ahead, make after school arrangements in advance.</li> <li>• Take all necessary homework materials.</li> </ul>
<b>Gym</b>	<ul style="list-style-type: none"> <li>• Share space with others.</li> <li>• Wear shoes dedicated to indoors.</li> <li>• Always display good sportsmanship.</li> </ul>	<ul style="list-style-type: none"> <li>• Keep gym locker locked.</li> <li>• Respect and return P.E. equipment.</li> </ul>	<ul style="list-style-type: none"> <li>• Wear appropriate P.E. attire.</li> </ul>
<b>Parking Lots</b>	<ul style="list-style-type: none"> <li>• Park in designated spaces between lines.</li> <li>• Keep parking lot free of trash.</li> <li>• Follow all traffic laws.</li> </ul>	<ul style="list-style-type: none"> <li>• Lock your vehicle.</li> <li>• Drive slowly in school zone and parking lot.</li> <li>• All passengers remain in the vehicle and wear seat belts.</li> <li>• Watch for pedestrians and other drivers.</li> </ul>	<ul style="list-style-type: none"> <li>• Bring all necessary items into school when you leave your vehicle.</li> </ul>
<b>Off-Campus Lunch</b>	<ul style="list-style-type: none"> <li>• Be polite to other shoppers.</li> <li>• Dispose trash in appropriate receptacles.</li> </ul>	<ul style="list-style-type: none"> <li>• Represent our school in a positive manner.</li> </ul>	<ul style="list-style-type: none"> <li>• Return to school on time.</li> </ul>