

**Norwood Public Schools Board of Education  
Administrative Team Report**

**DATE: 12/8/20**

**Respectfully Submitted by Ken Lawrence, Perri Gipner, and Sara Rasmussen**

<b>Communication</b>
<p>In November we had a few cases where we had to send students online due to COVID related quarantine of staff and having no subs to cover their classes. We also had to quickly switch to online learning for the entire school the last day before Thanksgiving break. We utilized the all-call system, Facebook and the Alerts app on our website to get the word out to staff and parents of the changes.</p>
<b>Facilities</b>
<p>The Classroom speaker systems for the Middle School classrooms have been installed.</p>
<b>Finance and Budget</b>
<p>The \$15,000 reduction in State Equalization for October will not be given back. The \$15,000 in CRF funds that was given as an "offset" can only be used within the CRF limitations. The financial audit for the 2019-20 school year is complete and will be presented at the board meeting by Mike Nelson. In January we will finalize the 2020-21 general fund budget based on October count figures.</p>
<b>Grants</b>
<b>Instruction</b>
<p><b>Substitutes:</b> We started the year with 9 substitute teachers. We currently have 3 or 4 active subs. The losses are due to COVID risks and subs not wanting to risk having to quarantine due to an exposure.</p> <p><b>Remote Learning:</b> We are a week into remote learning in the grades 6-12. Teachers are working from campus. From the reports coming in from teachers, most students are staying engaged. We are planning on bringing Middle School students back to campus on Monday, December 7th. High school will remain remote due to the positive cases we have had and because the transmission rate is much higher in those age groups. We must take precautions to keep as many students in school as possible. Third grade also went to remote learning 11/30-12/2 due to lack of coverage.</p> <p><b>Masks in the Elementary:</b> We recently started requiring that elementary students wear a mask in the classroom. We made this decision to keep our staff and students healthy. With</p>

the new protocols around Covid, teachers and students have to quarantine with two or more symptoms of any kind meaning that both the teachers and kids are missing school. The biggest issue is when teachers get sick we do not have coverage and classes move to remote learning. Wearing masks is one more layer we can add to help in this matter. We will continue to assess the situation and make changes as necessary with our number one goal of maintaining in person learning. This has gone very smoothly as kids are doing amazing with this new requirement. They have been doing this with no push back. We have also had very little parent push back. We appreciate everyone's support and the efforts that are taking place to keep our elementary students face to face with their teachers.

**SSaCC (Safe, Supportive, and Collaborative Climate) Friday:** Our next SSaCC day is scheduled for 12/11.

### Legislative

### Personnel Development

### Safety and Security

Beginning in September we began conducting our monthly safety drills as required by law.

### Other Items and Staff Reports

Ashley Sutherlin is getting her teacher/special Ed degree and found out today that she made the principal's list at GCU. Ashley also gave birth to a healthy baby boy on Thanksgiving day.