

# Norwood Public School District Stakeholder Invitation to help with Superintendent Interviews

The Norwood Public School District is seeking volunteers to participate in the interviews of finalists for the position of Superintendent of Schools. Participants will need to be available for the following event:

- *One full day of interviews on Friday, April 12, 2022, starting at 9:00 a.m. and a 30-45 minute interview training session to be held from 8:00 - 8:45 a.m. Interview session will be conducted with each interviewee that will last approximately 60 minutes. At the end of each interview, your team will complete a form listing the candidate's strengths and any item for the BOE to consider. This information will be presented to the board of education for its consideration and will be given weight in its selection of the finalist for the position. Location of the interviews will be at the school and specific room numbers will be announced at the training.*

## TEAMS

Two interview teams will be selected by the search consultant and Board of Education, each team consisting of 5-8 people. In selecting team members, the consultant and board will be choosing individuals who represent K-12 education, as well as a cross-section of the community.

*If you would like to be considered, please complete the attached form and return it to [christy.sinner@gmail.com](mailto:christy.sinner@gmail.com) and [nichol.bray@norwoodk12.org](mailto:nichol.bray@norwoodk12.org) by 3:00 pm on April 2, 2024.*

Selected participants will be notified by April 5th, 2024. Individuals not selected will also be notified by this date.

We appreciate your interest and willingness to give of your time to assist in this process.

# Request to Participate in Interview Process

**Why are you interested in participating in the superintendent interview process?**

**What experiences have you had that would make you a good candidate to participate on an interview team?**

**What is your affiliation with the district and/or with the community?**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_