

# Norwood Public Schools R2-JT Behavior Matrix

## Guidelines for Students, Staff and Parents

Setting	Respect	Responsibility	Readiness
<b>Campus Guidelines</b>	<ul style="list-style-type: none"> <li>Be courteous to all.</li> <li>Respect others' choices.</li> <li>Listen to others.</li> <li>Use appropriate language.</li> <li>Keep body and belongings to self.</li> </ul>	<ul style="list-style-type: none"> <li>Use public property appropriately.</li> <li>Follow school codes of conduct.</li> </ul>	<ul style="list-style-type: none"> <li>Be on time.</li> <li>Have all materials necessary to learn.</li> </ul>
<b>Playground</b>	<ul style="list-style-type: none"> <li>Be safe at all times.</li> <li>Use only kind words.</li> <li>Practice teamwork and inclusion.</li> </ul>	<ul style="list-style-type: none"> <li>Follow teachers' directions.</li> <li>Take care of your stuff and playground equipment.</li> </ul>	<ul style="list-style-type: none"> <li>Be prepared with outdoor gear and clothing.</li> <li>Line up quickly and quietly</li> </ul>
<b>Assemblies, Athletic and Community Events</b>	<ul style="list-style-type: none"> <li>Listen when others speak and perform.</li> <li>Display good sportsmanship as a participant and audience.</li> <li>Cheer for your team, not against the opposing team.</li> </ul>	<ul style="list-style-type: none"> <li>Honor your commitments.</li> <li>Be where you are supposed to be.</li> <li>Leave bleachers, hallways, and other areas clean.</li> </ul>	<ul style="list-style-type: none"> <li>Remain in your own space.</li> <li>Have all necessary equipment and clothing.</li> </ul>
<b>Classroom</b>	<ul style="list-style-type: none"> <li>Use appropriate language and inside voices.</li> <li>Give respect to get respect.</li> <li>Use respectful and engaging body language (SLANT*).</li> <li>Talk only at the appropriate time.</li> <li>Be supportive of peers.</li> </ul>	<ul style="list-style-type: none"> <li>Always do your best.</li> <li>Turn in work complete and on time.</li> <li>Quickly find out what you need to make up when absent.</li> <li>Be a self advocate – speak up when you “don’t get it”.</li> </ul>	<ul style="list-style-type: none"> <li>Keep distractions to a minimum.</li> <li>Be on time.</li> <li>Have all materials necessary to learn.</li> <li>Keep personal and desk space clean.</li> </ul>
<b>Hallways</b>	<ul style="list-style-type: none"> <li>Stow personal belongings in lockers (middle and high school).</li> <li>Walk in a straight quiet line (elementary).</li> <li>Keep hallways clear of property and bodies.</li> </ul>	<ul style="list-style-type: none"> <li>Keep hallways free of litter.</li> <li>Obtain teacher permission to be in the hallways.</li> <li>Keep lockers locked and report problems immediately.</li> </ul>	<ul style="list-style-type: none"> <li>Quickly attend to locker needs and go quickly to class (middle and high school).</li> </ul>
<b>Bus/ Bus Line</b>	<ul style="list-style-type: none"> <li>Listen to driver and other adults.</li> <li>Use inside voice.</li> <li>Keep body and belongings to self.</li> <li>Remain seated.</li> </ul>	<ul style="list-style-type: none"> <li>Keep bus clear of food, drink, and trash.</li> <li>Keep bodies and belongings in your seat.</li> <li>Be a positive role model.</li> </ul>	<ul style="list-style-type: none"> <li>Be on time to the bus.</li> <li>Check for all belongings before getting on or off the bus.</li> </ul>
<b>Bathroom/Locker Room</b>	<ul style="list-style-type: none"> <li>Honor others' privacy.</li> <li>One person in a stall at a time.</li> <li>Keep body and belongings to self.</li> </ul>	<ul style="list-style-type: none"> <li>Clean up after yourself.</li> <li>Flush and wash hands.</li> <li>Keep personal belongings organized.</li> </ul>	<ul style="list-style-type: none"> <li>Use time wisely.</li> <li>Return to seat or activity quickly and directly without disturbing others.</li> </ul>

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<b>Cafeteria</b>	<ul style="list-style-type: none"> <li>• Walk to cafeteria.</li> <li>• Wait patiently in line.</li> <li>• Ask politely for food requests.</li> <li>• Remain seated until you have permission to leave.</li> <li>• Use inside voices.</li> </ul>	<ul style="list-style-type: none"> <li>• Check with lunch clerk / Ms. Sheila before going to your seat.</li> <li>• Clear tray and tables.</li> <li>• Sit in designated areas.</li> <li>• Take only what you will eat.</li> </ul>	<ul style="list-style-type: none"> <li>• Before leaving, gather all personal belongings.</li> </ul>
<b>Computer Labs</b>	<ul style="list-style-type: none"> <li>• Make good choices regarding use of computers.</li> <li>• Treat computers and equipment with respect.</li> <li>• Keep labs free of food and drink.</li> </ul>	<ul style="list-style-type: none"> <li>• Use computers in a responsible manner.</li> <li>• Follow school Internet agreement.</li> <li>• Push in chairs after use.</li> <li>• Keep passwords private.</li> </ul>	<ul style="list-style-type: none"> <li>• Log on and log off in a timely manner.</li> <li>• Remember your passwords.</li> </ul>
<b>Library</b>	<ul style="list-style-type: none"> <li>• Use inside voice.</li> <li>• Find materials quickly.</li> <li>• Respect all materials.</li> </ul>	<ul style="list-style-type: none"> <li>• Check out books in the correct manner.</li> <li>• Ask for help when needed.</li> </ul>	<ul style="list-style-type: none"> <li>• Return or renew library materials on time.</li> </ul>
<b>After School</b>	<ul style="list-style-type: none"> <li>• Report to and remain at designated area in a timely fashion.</li> </ul>	<ul style="list-style-type: none"> <li>• Follow all traffic safety rules.</li> </ul>	<ul style="list-style-type: none"> <li>• Plan ahead, make after school arrangements in advance.</li> <li>• Take all necessary homework materials.</li> </ul>
<b>Gym</b>	<ul style="list-style-type: none"> <li>• Share space with others.</li> <li>• Wear shoes dedicated to indoors.</li> <li>• Always display good sportsmanship.</li> </ul>	<ul style="list-style-type: none"> <li>• Keep gym locker locked.</li> <li>• Respect and return P.E. equipment.</li> </ul>	<ul style="list-style-type: none"> <li>• Wear appropriate P.E. attire.</li> </ul>
<b>Parking Lots</b>	<ul style="list-style-type: none"> <li>• Park in designated spaces between lines.</li> <li>• Keep parking lot free of trash.</li> <li>• Follow all traffic laws.</li> </ul>	<ul style="list-style-type: none"> <li>• Lock your vehicle.</li> <li>• Drive slowly in school zone and parking lot.</li> <li>• All passengers remain in the vehicle and wear seat belts.</li> <li>• Watch for pedestrians and other drivers.</li> </ul>	<ul style="list-style-type: none"> <li>• Bring all necessary items into school when you leave your vehicle.</li> </ul>
<b>Off-Campus Lunch</b>	<ul style="list-style-type: none"> <li>• Be polite to other shoppers.</li> <li>• Dispose trash in appropriate receptacles.</li> </ul>	<ul style="list-style-type: none"> <li>• Represent our school in a positive manner.</li> </ul>	<ul style="list-style-type: none"> <li>• Return to school on time.</li> </ul>